

APPLICATION

- Pre-application for Large partnership funding

1. General

Questions

- a) Brief description of your organisation and the overall goals of the organisation's operations, with specific emphasis on the international cooperation.
- b) Brief description of international cooperation that your organisation has had in recent years and how you have financed these.
- c) Brief analysis of the importance of funding from ForumCiv for your international work, for example in the form of consequences in the event of non-financing and in the form of opportunities when financed.

Documents to attach

- a) Relevant steering documents, such as strategies and policies
- b) Organisation's recent annual documents (annual reports, audit report, annual meeting minutes)
- c) Decision documents from other donors, e.g. assessments of applications and reports

2. Capacity and potential to conduct flexible and effective international cooperation in partnership

Questions

- a) According to which criteria do you choose the civil society actors you want to cooperate with/support?
- b) Give examples of three current civil society actors you work with and a brief motivation why you work with them.
- c) To what extent do you think you will continue the collaboration with current partners and to what extent do you think you will start collaborating with new partners? Please motivate.
- d) Describe the division of roles between you and your partners. How do you work with planning, implementation, follow-up and reporting?
- e) How do you see the opportunities and risks of providing financial support to partners in the form of core support or other flexible ways of support?

Documents to attach

- a) Steering document that describes how you view partnerships.

3. Rights-based work in Sweden and connection to international cooperation

Questions

- a) Describe your work in Sweden and how you consider it to be rights-based.
- b) Describe the goal(s) of your work in Sweden with a focus on changes.
- c) Give a short description of the groups in Sweden you work with and estimated numbers, e.g. members, followers, external target groups.
- d) What is the connection between your international work and your work in Sweden?

Documents to attach

- a) Documents that guide/describe your work in Sweden.

4. Rights based work internationally and ForumCiv's priority areas

Questions

- a) Describe how you work rights-based in your international work.
- b) Describe the goal(s) of your international work?
- c) Describe how your organisation works with a gender perspective.
- d) Describe how your organisation works with an environmental perspective.
- e) Describe how your organisation works with a conflict/do-no-harm perspective.

Documents to attach

- a) Documents that governs/describe your international work
- b) Documents that guide/describe how you work with gender/equality, environment/climate and conflict/do-no-harm

5. Results monitoring and reporting

Questions

- a) Describe your internal system for monitoring and results reporting.
- b) What types of results are ForumCiv's contributions expected to contribute to and how will you report them?
- c) Give examples of changes that you have contributed to in your international work.
- d) Give examples of previous lessons learnt in relation to your rights-based work and how it will contribute to your future work.

Documents to attach

- a) Evaluations of your international cooperation

6. Reliability in systems for internal control and monitoring

Questions

- a) Have you undergone a compliance audit, system audit or similar in recent years? In that case, attach a report from the audit and your action plan. Also give a brief description of how you have worked according to the action plan
- b) Describe the organisation's system for assessing the partner organisations' capacity in financial management, internal governance and control

Documents to attach

- a) Documents describing the organisation's system for internal control, e.g. decision-making documents and financial manual.
- b) Template for assessing partner organisations' capacity in financial management, internal governance and control

7. Amount of funding

Questions

- a) What is the estimated highest amount of funding per year you would like to apply for?
- b) How much of your income in 2020 could you potentially have used as own contribution?
- c) If you need to raise your level of funding in order to pay increased own contribution from 2023 how do you plan to do that?